COURSE OUTLINE

FNGA 107

Public Policy

45 HOURS

3 CREDITS

PREPARED BY: ........................................ DATE: ________________
Marilyn Jensen, Instructor

APPROVED BY: ........................................ DATE: ________________
Dr. Andrew Richardson, Dean
FNPA 107: Public Policy

INSTRUCTOR: Marilyn Jensen, M.A.

OFFICE HOURS: Wednesdays 12pm to 1pm
OFFICE LOCATION: A2410

E-MAIL: mjensen@yukoncollege.yk.ca

COURSE CALENDAR DESCRIPTION

COURSE OFFERING
DAYS & TIMES:

- Friday, September 11th – 9am to 3pm
- Friday, September 25th – 9am to 3pm
- Friday, October 9th – 9am to 3pm
- Friday, October 23rd – 9am to 3pm
- Friday, October 28th – 9am to 3pm
- Friday, November 6th – 9am to 3pm
- Friday, November 20th – 9am to 3pm
- Friday, December 4th – 9am to 3pm

COURSE DESCRIPTION:

This course is designed to introduce students to public policy analysis in a First Nation government setting. It will examine the various tools and stages of policy analysis and development that may be conducted in different governance contexts whether rational, advisory, or participative. The course will also review critical thinking skills associated with policy analysis work. The course will examine the value policy analysis provides to First Nation government’s decision making and governance in general.

PREREQUISITES:
Admission to the First Nations Governance and Public Administration Program or permission of the coordinator.

EQUIVALENCY OR TRANSFERABILITY

BC Transfer Guide: http://bctransferguide.ca/search/course?search=YUKO%20FNGA%20107&direction=Searching&year

UNBC – UNBC FNST 1XX(3)
UVIC – UVIC POLI 100 Lev (1.5)
VIU – VIU FNAT 1st (3)

LEARNING OUTCOMES:

Students should be able to understand public policy concepts. Upon successful completion of the course, students will be able to:

- Describe public policy and its various forms
- Explain policy analysis, and understand the various approaches to policy making in a First Nation government setting
- Identify the basic tools and techniques of policy analysis and critical thinking
- Identify the various stages of policy development and the actors involved in a First nation Community
- Recognize the benefits that policy analysis can bring to a First Nation government’s decision making process
- Refine policy related presentation and writing skills

DELIVERY METHODS/FORMAT:

This is a classroom based course that uses webconference technology to engage with distance students. The primary delivery methods will be:

- Lectures: instructor-led presentation of material
- Seminars and Activities: group discussion and activities on specific topics
- Student readings: assigned readings from handouts, the course text
- Assignments: written assignments focused on reviewing ideas and developing practical skills
- Final Exam: open book short essay
COURSE REQUIREMENTS/EVALUATION:

Attendance and Participation

All students will be expected to attend and actively participate in class, as assigned by the instructor. The material covered in the classroom is cumulative in nature, and missing classes may put students at a disadvantage.

ASSESSMENTS

Written Assignment Requirements:

Written assignments for this course must be word-processed, double-spaced, with 1-inch margins, in Times New Roman 12-point font. Written assignments must follow the conventions of academic writing, including the use of APA referencing style. Unauthorized late assignment will be penalized by 5% per day up to a maximum of one week. Late assignments must first be authorized by the Instructor in advance of the assignment due date.

EVALUATION:

1. Internet document research (week of modules 1-2) 5 points
2. One-page audit report (week of module 3) 10 points
3. One-page audit report (week of modules 5 and 7) 10 points
4. Two-page audit report with charts and tables (week of module 9) 15 points
5. Formal oral policy paper presentation with audio-visual aids, charts and tables in the appendix 15 points
6. Two essay exams, one at mid-term and one at the end of the course 20 points respectively

EVALUATION

<table>
<thead>
<tr>
<th>Participation</th>
<th>15</th>
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<tbody>
<tr>
<td>Assignment (1)</td>
<td>25</td>
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<tr>
<td>Assignment (2)</td>
<td>30</td>
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<tr>
<td>Final Exam</td>
<td>30</td>
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<tr>
<td>Total</td>
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PLAGIARISM

Plagiarism is a serious academic offence. Plagiarism occurs when students present the words of someone else as their own. Plagiarism can be the deliberate use of a
whole piece of another person’s writing, but more frequently it occurs when students fail to acknowledge and document sources from which they have taken material. Whenever the words, research or ideas of others are directly quoted or paraphrased, they must be documented according to an accepted manuscript style (e.g., APA, CSE, MLA, etc.). Resubmitting a paper which has previously received credit is also considered plagiarism. Students who plagiarize material for assignments will receive a mark of zero (F) on the assignment and may fail the course. Plagiarism may also result in dismissal from a program of study or the College.

ACADEMIC ACCOMMODATION

Reasonable accommodations are available for students requiring an academic accommodation to fully participate in this class. These accommodations are available for students with a documented disability, chronic condition or any other grounds specified in section 8.0 of the Yukon College Academic Regulations (available on the Yukon College website). It is the student’s responsibility to seek these accommodations. If a student requires an academic accommodation, he/she should contact the Learning Assistance Centre (LAC) at (867) 668-8785 or lassist@yukoncollege.yk.ca.

LORENE ROBERTSON WRITING CENTRE

All students are encouraged to make the Lorene Robertson Writing Centre a regular part of the writing process for coursework. Located in C2231 (adjacent the College Library), the Lorene Robertson Writing Centre offers half-hour writing coaching sessions to students of all writing abilities. Coaching sessions are available in person and through distance technologies (e.g., email plus Skype or phone). For further information or to book an appointment, visit the Centre's website: www.yukoncollege.yk.ca/student_info/pages/writing_centre.

REQUIRED TEXTBOOKS/MATERIALS: (available online)

REQUIRED TEXTBOOKS/MATERIALS:


Optional Reading:

The Instructor may assign additional reading materials.
## FNAG 107 Syllabus

<table>
<thead>
<tr>
<th>Date</th>
<th>Topic</th>
<th>Required Readings</th>
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</thead>
<tbody>
<tr>
<td>Module 1</td>
<td>Introduction to Class</td>
<td>Chapter 1 the ‘Introduction’ (sections 1-6) in Michael Howlett (2013) <strong>Canadian Public Policy: Selected Studies in Process and Style</strong></td>
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<tr>
<td>Sept 11th</td>
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<td>Sept 25th</td>
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<td>Oct 9th</td>
<td>Application to First Nations Policy Development</td>
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<tr>
<td>Oct 28th</td>
<td>Discussion of a select Policy Topic</td>
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| Module 6  | Nov 6<sup>th</sup> | Macroeconomic Policy | Process and Style (Chapter 2 pages 91-104)  
Read:  
1. Howlett (2013), Chapter 2 (only pages 13-20)  
Read First Nations Ethics Guide on Research and Aboriginal Traditional Knowledge (Assembly of First Nations (pages 1-12) Read Here:  
Read:  
1. Howlett (2013), Chapter 3 (only pages 37-64)  
| --- | --- | --- | --- |
| Module 7  | Nov 20<sup>th</sup> | Decision Making Policy Implementation Policy Evaluation | Miljan, Lydia (2012) Public Policy in Canada An Introduction (Chapter 6 pages 124-161)  
Read:  
2. Chapter 6 of Miljan “Macroeconomic Policy” (2012) pages 124-161  
Read:  
1. Howlett (2013), Chapter 4 (only pages 65-90)  
Howlett’s (2013) Canadian Public Policy: Selected Studies in Process
and Style (Chapter 5 ‘Decision Making pages 91-117)

Read:
Howlett (2013), Chapter 6 (only pages 118-132)
Howlett (2013), Chapter 7 (only pages 132-149)

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<tr>
<th>Module 8 Dec 4th</th>
<th>Wrap-Up Session</th>
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<td>Course Review &amp; Final Examination</td>
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