Applied Arts Division
School of Liberal Arts
Fall Semester, 2015

COURSE OUTLINE

ENGLISH 050

COLLEGE WRITING SKILLS

60 CREDIT **HOURS**
3 **CREDIT COURSES**

PREPARED BY: DATE:

APPROVED BY: DATE:

APPROVED BY ACADEMIC COUNCIL: (date)

RENEWED BY ACADEMIC COUNCIL: (date)

Applied Arts Division

College Writing Skills
3 Credit Course
Fall Semester, 2015

COLLEGE WRITING SKILLS

INSTRUCTOR: Hillarie Zimmermann

OFFICE LOCATION: A2404

E-MAIL: hzimmermann@yukoncollege.yk.ca

TELEPHONE: (867) 668-8869

OFFICE HOURS: TBD

CLASSROOM: A2402

TIME: 10:30 a.m. – 12:45 p.m.

DATES: Tuesdays & Thursdays

COURSE CALENDAR DESCRIPTION

Students will practice and develop a variety of writing skills in preparation for further academic study.

COURSE DESCRIPTION

English 050 is a preparatory writing course designed for students entering any college program that requires English 11 as a prerequisite. Students will practice and develop a variety of writing skills in preparation for further academic study. The course is divided into three areas: (I) Grammar, (II) Critical Reading and Analysis, and (III) Writing and the Research Process. Students will work through these three areas concurrently following the weekly schedule provided.

PREREQUISITES

Suitable score on writing assessment or a minimum grade of B- in ENGL 040 or COMM 040.

EQUIVALENCY OR TRANSFERABILITY

None.

LEARNING OUTCOMES

At the conclusion of the course, if all assignments and exams are satisfactorily completed in a timely manner, you should be able to

- Write in a variety of styles (narrative, descriptive, expository, persuasive)
- Write for a variety of purposes and audiences
- Apply the writing process (prewriting, writing, and revising)
- Demonstrate basic grammar and sentence skills in writing
- Demonstrate basic word processing skills in written assignments
- Develop his/her personal writing style/voice
- Self-edit writing and analyze other writing samples
- Critically evaluate a variety of reading passages
- Carry out library and on-line research
- Organize and deliver an oral presentation

COURSE FORMAT

Each class will consist of a combination of lecture, discussion, group work, and individual writing activities. Some time will be allowed for starting assignments in class, but most of the writing assignments will be completed outside of class time. Students should expect to put in about four to eight hours of work per week outside of class time. It is important that students bring the assigned text to class.

ASSESSMENTS

Attendance & Participation

Consistent attendance is necessary in order to write weekly quizzes, participate in weekly critical thinking discussions, and to adequately prepare for major assignments.

Assignments

Students will be required to complete 5 major assignments worth 40% of their final course grade. They will also be expected to complete a written research assignment and deliver it orally. This will be worth 15% of their final grade. In addition, students will be required to complete grammar quizzes and a mid-term, participate in critical thinking discussions, and write weekly reading responses.

Late Policy

Students are allowed one "negotiated late" during the semester (does not apply to the research assignment). Such requests must be made in advance of the due date. Assignments are due by 4:30 of the due date. Late papers will receive a penalty of half a letter grade. Assignments will be accepted up to two weeks after the due date. After that, the student will receive a mark of zero.

Appropriate Language

In all areas of the college environment, students are responsible for showing respect for others. Swearing, or language that is discriminatory or derogatory in relation to race, sex, ethnic background, religious beliefs, age, and physical condition is not appropriate.

Electronic Devices

In order to be successful in classes and minimize distractions for others, cell phones, iPods and other electronic devices must be turned off while students are in class. In an emergency situation, the instructor may give a student permission to use a cell phone or pager.

EVALUATION

Assignment/Exam	Area of Knowledge	Mark Value
Essays	Writing Skills	40%
Research Assignment	Research Skills	15%
Reading Responses & Discussion	Critical Thinking Skills	10%
Quizzes	Grammar	10%
Midterm Test	Grammar & Writing Skills	10%
Final Exam	All areas of knowledge	15%
TOTAL		100%

REQUIRED TEXTBOOKS AND MATERIALS

Langan, J. & Winstanley, S. (2014). Essay Writing Skills with Readings (7th Cdn. Ed.) Toronto: McGraw-Hill Ryerson.

ACADEMIC AND STUDENT CONDUCT

Information on academic standing and student rights and responsibilities can be found in the Academic Regulations:
http://www.yukoncollege.yk.ca//downloads/Yukon_College_Academic_Regulations_and_Procedures_-_August_2013_final_v1.pdf

PLAGIARISM

Plagiarism is a serious academic offence. Plagiarism occurs when students present the words of someone else as their own. Plagiarism can be the deliberate use of a whole piece of another person's writing, but more frequently it occurs when students fail to acknowledge and document sources from which they have taken material. Whenever the words, research or ideas of others are directly quoted or paraphrased, they must be documented according to an accepted manuscript style (e.g., APA, CSE, MLA, etc.). Resubmitting a paper which has previously received credit is also considered plagiarism. Students who plagiarize material for assignments will receive a mark of zero (F) on the assignment and may fail the course. Plagiarism may also result in dismissal from a program of study or the College.

YUKON FIRST NATIONS CORE COMPETENCY

Yukon College recognizes that a greater understanding and awareness of Yukon First Nations history, culture and journey towards self-determination will help to build positive relationships among all Yukon citizens. As a result, to graduate from ANY Yukon College program, you will be required to achieve core competency in knowledge of Yukon First Nations. For details, please see www.yukoncollege.yk.ca/yfnccr.

ACADEMIC ACCOMMODATION

Reasonable accommodations are available for students requiring an academic accommodation to fully participate in this class. These accommodations are available for students with a documented disability, chronic condition or any other grounds specified in section 8.0 of the Yukon College Academic Regulations (available on the Yukon College website). It is the student's responsibility to seek these accommodations. If a student requires an academic accommodation, he/she should contact the Learning Assistance Centre (LAC) at (867) 668-8785 or lassist@yukoncollege.yk.ca.

THE LORENE ROBERTSON WRITING CENTRE

All students are encouraged to make the Writing Centre a regular part of the writing process for coursework. Located in Room C2211 (in the College Library), the Writing Centre offers writing coaching sessions to students of all writing abilities. For further information or to book an appointment, visit the Centre's website: yukoncollege.yk.ca/writingcentre