



COURSE OUTLINE

FNGA 107

Public Policy

45 HOURS

3 CREDITS

PREPARED BY: _____
Marilyn Jensen, Instructor

DATE: _____

APPROVED BY: _____
Dr. Andrew Richardson, Dean

DATE: _____

YUKON COLLEGE

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Course Outline prepared by Marilyn Jensen, 2015

Yukon College
P.O. Box 2799
Whitehorse, YT
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FNPA 107: Public Policy

INSTRUCTOR: Marilyn Jensen, M.A.

OFFICE HOURS: Wednesdays 12pm to 1pm

OFFICE LOCATION: A2410

E-MAIL: mjensen@yukoncollege.yk.ca

COURSE CALENDAR DESCRIPTION

COURSE OFFERING DAYS & TIMES:

Friday, September 11th – 9am to 3pm
Friday, September 25th – 9am to 3pm
Friday, October 9th – 9am to 3pm
Friday, October 23rd – 9am to 3pm
Friday, October 28^t – 9am to 3pm
Friday, November 6th – 9am to 3pm
Friday, November 20th – 9am to 3pm
Friday, December 4th – 9am to 3pm

COURSE DESCRIPTION:

This course is designed to introduce students to public policy analysis in a First Nation government setting. It will examine the various tools and stages of policy analysis and development that may be conducted in different governance contexts whether rational, advisory, or participative. The course will also review critical thinking skills associated with policy analysis work. The course will examine the value policy analysis provides to First Nation government's decision making and governance in general.

PREREQUISITES:

Admission to the First Nations Governance and Public Administration Program or permission of the coordinator.

EQUIVALENCY OR TRANSFERABILITY

BC Transfer Guide:

<http://bctransferguide.ca/search/course?search=YUKO%20FNGA%20107&direction=Sending&year>

UNBC – UNBC FNST 1XX(3)

UVIC – UVIC POLI 100 Lev (1.5)

VIU – VIU FNAT 1st (3)

LEARNING OUTCOMES:

Students should be able to understand public policy concepts. Upon successful completion of the course, students will be able to:

- Describe public policy and its various forms
- Explain policy analysis, and understand the various approaches to policy making in a First Nation government setting
- Identify the basic tools and techniques of policy analysis and critical thinking
- Identify the various stages of policy development and the actors involved in a First nation Community
- Recognize the benefits that policy analysis can bring to a First Nation government's decision making process
- Refine policy related presentation and writing skills

DELIVERY METHODS/FORMAT:

This is a classroom based course that uses webconference technology to engage with distance students. The primary delivery methods will be:

- Lectures: instructor-led presentation of material
- Seminars and Activities: group discussion and activities on specific topics
- Student readings: assigned readings from handouts, the course text
- Assignments: written assignments focused on reviewing ideas and developing practical skills
- Final Exam: open book short essay

COURSE REQUIREMENTS/EVALUATION:

Attendance and Participation

All students will be expected to attend and actively participate in class, as assigned by the instructor. The material covered in the classroom is cumulative in nature, and missing classes may put students at a disadvantage.

ASSESSMENTS

ASSIGNMENTS:

Written Assignment Requirements:

Written assignments for this course must be word-processed, double-spaced, with 1-inch margins, in Times New Roman 12-point font. Written assignments must follow the conventions of academic writing, including the use of APA referencing style. Unauthorized late assignment will be penalized by 5% per day up to a maximum of one week. Late assignments must first be authorized by the Instructor in advance of the assignment due date.

EVALUATION:

- | | | |
|--|---------------------------|-------------------------------|
| 1. Internet document research | (week of modules 1-2) | 5 points |
| 2. One-page audit report | (week of module 3) | 10 points |
| 3. One-page audit report | (week of modules 5 and 7) | 10 points |
| 4. Two-page audit report with charts and tables | (week of module 9) | 15 points |
| 5. Formal oral policy paper presentation with audio-visual aids, charts and tables in the appendix | | 15 points |
| 6. Two essay exams, one at mid-term and one at the end of the course | | 20 points respectively |

EVALUATION

Participation	15
Assignment (1)	25
Assignment (2)	30
Final Exam	30
Total	100%

PLAGIARISM

Plagiarism is a serious academic offence. Plagiarism occurs when students present the words of someone else as their own. Plagiarism can be the deliberate use of a

whole piece of another person's writing, but more frequently it occurs when students fail to acknowledge and document sources from which they have taken material. Whenever the words, research or ideas of others are directly quoted or paraphrased, they must be documented according to an accepted manuscript style (e.g., APA, CSE, MLA, etc.). Resubmitting a paper which has previously received credit is also considered plagiarism. Students who plagiarize material for assignments will receive a mark of zero (F) on the assignment and may fail the course. Plagiarism may also result in dismissal from a program of study or the College.

ACADEMIC ACCOMMODATION

Reasonable accommodations are available for students requiring an academic accommodation to fully participate in this class. These accommodations are available for students with a documented disability, chronic condition or any other grounds specified in section 8.0 of the Yukon College Academic Regulations (available on the Yukon College website). It is the student's responsibility to seek these accommodations. If a student requires an academic accommodation, he/she should contact the Learning Assistance Centre (LAC) at (867) 668-8785 or lassist@yukoncollege.yk.ca.

LORENE ROBERTSON WRITING CENTRE

All students are encouraged to make the Lorene Robertson Writing Centre a regular part of the writing process for coursework. Located in C2231 (adjacent the College Library), the Lorene Robertson Writing Centre offers half-hour writing coaching sessions to students of all writing abilities. Coaching sessions are available in person and through distance technologies (e.g., email plus Skype or phone). For further information or to book an appointment, visit the Centre's website: www.yukoncollege.yk.ca/student_info/pages/writing_centre.

REQUIRED TEXTBOOKS/MATERIALS: (available online)

REQUIRED TEXTBOOKS/MATERIALS:

Howlett, Michael (2013) ***Canadian Public Policy: Selected Studies in Process and Style***. Toronto, Ontario. University of Toronto Press

Optional Reading:

Miljan, Lydia. (2012) ***Public Policy in Canada An Introduction***. 6th Ed. Don Mills, Ontario. Oxford University Press.

The Instructor may assign additional reading materials.

FNGA 107 Syllabus

Date	Topic	Required Readings
Module 1 Sept 11th	Introduction to Class	Chapter 1 the 'Introduction' (sections 1-6) in Michael Howlett (2013) Canadian Public Policy: Selected Studies in Process and Style
Module 2 Sept 25th	Theories of Public Policy	Chapter 2 of Miljan "Theories of Public Policy" (2012) pages 23-49 and Howlett (2013) Canadian Public Policy: Selected Studies in Process and Style Download and read: Champagne & Aishihik First Nations 'Guidelines for Policy Development version 1.3 – December 2012) page 10 'Appendix 1.3 – Template – Consultation Tools and Techniques.
Module 3 Oct 9 th	Problem Definition Application to First Nations Policy Development	Chapter 3 of Miljan "Theories of Public Policy" (2012) pages 51--52 and Howlett (2013) Canadian Public Policy: Selected Studies in Process and Style (Chapter 2)
Module 4 Oct 23 rd	Case Study – First Nation Policy Intent Guest Speakers	Chapter 2 of Miljan "Theories of Public Policy" (2012) pages 23-49 and Howlett (2013) Canadian Public Policy: Selected Studies in Process and Style (Chapters 2 & 3) Read: Champagne & Aishihik First Nations 'Guidelines for Policy Development version 1.3 – December 2012) page 16 'Appendix 2.1 – Template – Summary of Policy Research.
Module 5 Oct 28th	In-depth exposition of the Policy Life Cycle Agenda Setting Discussion of a select Policy Topic	Chapter 2 of Miljan "Theories of Public Policy" (2012) pages 23-28 and Howlett (2013) Canadian Public Policy: Selected Studies in

		<p>Process and Style (Chapter 2 pages 91-104) Read: 1. Howlett (2013), Chapter 2 (only pages 13-20)</p> <p>Read First Nations Ethics Guide on Research and Aboriginal Traditional Knowledge (Assembly of First Nations (pages 1-12) Read Here:</p> <p>Michael Howlett (2013) Canadian Public Policy: Selected Studies in Process and Style (Chapter 3 pages 37-64)</p> <p>Read: 1. Howlett (2013), Chapter 3 (only pages 37-64) 2. Chapter 3 of Miljan “The Context of Policy Making in Canada” (2012) pages 51-52</p>
Module 6 Nov 6 th	Macroeconomic Policy Policy Formulation	<p>Miljan, Lydia (2012) Public Policy in Canada An Introduction (Chapter 6 pages 124-161)</p> <p>Read: 2. Chapter 6 of Miljan “Macroeconomic Policy” (2012) pages 124-161</p> <p>Howlett (2013) Canadian Public Policy: Selected Studies in Process and Style</p> <p>Read: 1. Howlett (2013), Chapter 4 (only pages 65-90)</p>
Module 7 Nov 20 th	Decision Making Policy Implementation Policy Evaluation	<p>The Law Foundation of British Columbia ‘Evaluation of Aboriginal Collaborative Decision-Making Projects’ (2013) Howlett’s (2013) Canadian Public Policy: Selected Studies in Process</p>

		<p>and Style (Chapter 5 'Decision Making pages 91-117)</p> <p>Read:</p> <p>Centre for First Nations Governance 'Best Practices Gila River Indian Community' (May 2015) Read Principle: Participation in Decision Making</p> <p>Howlett (2013), Chapter 6 (only pages 118-132)</p> <p>Howlett (2013), Chapter 7 (only pages 132-149)</p>
<p>Module 8 Dec 4th</p>	<p>Wrap-Up Session</p> <p>Course Review & Final Examination</p>	