

POLICY TITLE: HONORARY DIPLOMA

Effective Date:

**Revised: December 11, 2004
March 21, 2009**

Policy Statement

The Board of Governors acknowledges and celebrates excellence in community citizenship through the conferring of a Yukon College honorary diploma. Recognition of distinguished recipients with an honorary diploma is a major public relations action by the College. An honorary diploma is a highly visible statement to all our communities as it recognizes excellence, leadership, innovation, respect for culture and partnership as reflected in Yukon College Strategic Plan. The honorary diploma will correlate the individual's academic and/or experiential background to the field of study represented by the credential.

The criteria for selections for an honorary diploma are:

1. Candidates for an honorary diploma should be individuals who have made a notable and significant contribution to one or all of the following: Community, First Nation, Yukon, Canada.
2. Priority should be given to candidates who reside in the Yukon or have spent a major part of their life in the Yukon and/or the North. This would not necessarily exclude those from outside of these geographical boundaries.
3. Candidates for honorary diplomas will have made a significant contribution to Yukon College or any one of its program or support/service departments. Generally, candidates will be "friends of Yukon College".
4. Candidates will be viewed as motivational leaders who inspire current and past students of the College.
5. In respect for First Nations Peoples and their special relationship to Yukon College, the selection process will have an inclusive approach and methodology.
6. Selection criteria shall take into account "northern" knowledge and traditions that form the foundation of our communities and lifestyle.

7. Current members of the Board of Governors or employees of Yukon College will not, normally, be eligible for an honorary diploma. These individuals may be considered five (5) years after their last service or employment with the College. (under very special circumstances, the condition may be relaxed)

Procedures:

1. Nominations must be received by February 1st of the calendar year in which the honorary diploma will be awarded. The nomination package will be addressed to the Chair, Academic Council, Yukon College, 500 College Drive, P.O. Box 2799, Whitehorse, Yukon, Y1A 5K4.
2. The nomination package shall include: a) completed nomination form, b) cover letter, and c) other supporting information considered relevant by the nominator.
3. Academic Council will review all nominations and evaluate each one against the required criteria. Those nominations meeting all of the criteria will be forwarded to the Board for its March meeting.
4. The Board of Governors will decide on the successful candidate at its March meeting. Decisions of the Board will be made by consensus and shall be confidential.
5. The Board of Governors will confirm the recipient and the credential to be conferred.
6. The College President will notify the recipient and invite him/her to attend the graduation ceremonies to receive an honorary diploma.
7. The recipient will be requested to sign a release allowing Yukon College to issue a press release and, generally, make it know that the recipient is to receive an honorary diploma at upcoming graduation ceremonies.
8. Nominees from a selection process in a calendar year may be considered in future years.
9. Normally, one honorary diploma will be conferred in any given graduation year.

Scope and Limitations of President

Information and Monitoring Requirements



**NOMINATION FORM
FOR
HONORARY DIPLOMAS**

NOMINEE

Name: _____

Address: _____

Business Phone: _____

Home Phone: _____

NOMINATOR

Name: _____

Address: _____

Business Phone: _____

Home Phone: _____

Please provide the following in support of this nomination

1. A biographical sketch of the nominee including education, accomplishments, awards, etc.

2. A summary in support of this nomination, listing specific ways in which the nominee has met the criteria.

For example, you could describe:

- i) the nominee's contribution to College programs and/or services (if applicable)
- ii) the nominee's contribution to the community which the College serves
- iii) how the nominee demonstrates the "Ends" of the College as outlined on this nomination form, and
- iv) other relevant accomplishments.

3. Other information that you think is relevant in support of this nomination.