

**POLICY TITLE: COMMUNITY CAMPUS COMMITTEE
RELATIONSHIP**

Effective Date: June 4, 2004

Revised:

Policy Statement

The board recognizes and respects the importance of the Community Campus Committees in assisting the board with community linkage. Therefore, the Board and the Committees have the following relationship that takes into account timelines, distance and the unique character of each community.

1. The Board expects each Community Campus Committee to:
 - 1.1. Provide written identification of needs in their respective communities.
 - 1.2. Provide written feedback on specific issues as requested by the Board.
 - 1.3. Provide written summary of public perceptions, opinions, and information that may be important to Board decision-making.
 - 1.4. Attend Community Campus Committee training.
 - 1.5. Nominate Community Campus Committee representative to the Board.
2. Community Campus Committees expect the Board to provide:
 - 2.1. Written responses to their written submissions.
 - 2.2. Regular written progress reports on achievement of the Board's Ends.
 - 2.3. Clear information about the appropriate administrative channels in which to raise concerns about service.
 - 2.4. Training in areas that will be helpful to fulfilling their role, such as running effective meetings, and ways of collecting information and opinion from their communities.
 - 2.5. Regular communication.
3. Limitations
 - 3.1. Community Campus Committees will not be responsible for the governance of programs and services or the day-to-day management of programs/services.
 - 3.2. At the request of the President, Committees may assist in the implementation of plans to achieve the Ends. This is a secondary, optional role for the Committee, and is not part of their relationship with the governing board.

4. Term Of Appointment
 - 4.1 Committee Members are appointed as needed by the Committee for a term not to exceed three years. Committee Members may be reappointed for additional terms.
5. Chair
 - 5.1. Each Committee shall choose from among their members a representative who shall act as the primary contact between the Board and the Committee.
6. Meetings with the Board
 - 6.1. Meetings with the Board shall be held on an annual basis with additional meetings at the request of the Board.
7. Remuneration and Reimbursement
 - 7.1 Membership will be voluntary and members will not receive any remuneration from the Board for their time or participation. Reasonable out of pocket expenses will be recoverable from the Board consistent with expense guidelines approved by Board.
 - 7.2 Reimbursement will be provided for travel and related expenses for attendance of Community Campus Committee Chairs at an annual meeting with the Board.

Scope and Limitations of President

Information and Monitoring Requirements